



EMPLOMENT APPLICATION

Application information

Full name: _____ Date: _____
Last First M.I.

Address: _____ Phone: _____
Street address Apt/Unit #

_____ Email: _____
City State Zip Code

Date Available: _____ S.S. no: _____ Desired salary: \$ _____

Position applied for: _____

Are you over 18? Yes No

Are you a citizen of the United States? Yes No

If no, are you authorized to work in the U.S.? Yes No

Have you ever worked for this company? Yes No If yes, when? _____

Have you ever been convicted of a felony? Yes No If yes, explain. _____

Do you have First Aid Training? Yes No Date completed: _____

Do you have CPR training? Yes No Date completed: _____

Education

High school: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes No Degree: _____

Other: _____ Address: _____



From: _____ To: _____ Did you graduate? Yes No Degree: _____

Professional Organizations _____

Continuing Education Completed: _____

Previous Employment/Volunteer Experience

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job title: _____ From: _____ To: _____
Responsibilities: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job title: _____ From: _____ To: _____
Responsibilities: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job title: _____ From: _____ To: _____
Responsibilities: _____

May we contact your previous supervisor for a reference? Yes No



References

Please list three professional references.

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____
Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Waiver and Consent

I hereby certify that the information I have provided on this information form is true and correct. I authorize this church to verify my information by conducting a criminal records check.

Upon accepting employment at HBUMC, I agree to abide by and be bound by its policies and guidelines. I further agree to refrain from inappropriate conduct when performing my duties on behalf of HBUMC.

I have read this waiver and the entire application and am fully aware of its contents. I sign this consent freely and without duress or coercion.

Signature:	_____	Date:	_____
------------	-------	-------	-------